



SSS Manual End Users

- > Instruction data-transfer via CSV-file
- > Illustration SSS dashboards and functionalities in the Floridata Portal

For more information about the purpose, advantages and involved parties of the Sustainable* Sourcing Scan: www.sustainablesourcingscan.eu

*Certified products based on the FSI Basket of Standards

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Part 1: Instruction data-transfer SSS

This is an explanation about the data-transfer of the purchase information.

1.1. Technical design of the CSV-file

The data transfer of trade information takes place via an UTF-8 CSV-file.

HEADER	The first row of the file serves as header and exists of specific field names as mentioned in the table below. The field names in the header need to be in sync with the field names mentioned in this document. When an adjustment is made in the header, the whole CSV-file cannot be processed.
OTHER ROWS	Row number two and further contains purchase data.
SEPARATOR	The column separator is a ; (semicolon) and all values need to be inserted in the CSV-file with double quotes. Numbers/digits need to be inserted without separator.
PERIOD	The data over a certain period (month/year) needs to be transferred in one go. When the same period is inserted in another message, again, the data from the first message will be overwritten. In one message it is allowed to insert multiple periods (months).
NAMING	The name of the message needs to be unique and is allowed to contain a maximum of 100 characters. A meaningful filename is recommended (company name/period).

1.2. Transfer the CSV-file via e-mail

The fully completed CSV-files can be e-mailed to sustainability@floridata.eu.

1.3. Specifications of the CSV-file

The CSV-file with trade information must be transferred in accordance with the specifications below.

Attribute	Fieldname in file (this is the header in the first row of column A up to and including column M)	Type	Mandatory	Validation rules	Comments
Your Floridata participation number	FloridataNumber	Numeric (1-4 digits)	YES	Value between 1 and 9999	Unique number among which your company is known at Floridata
GLN Buyer (company code)	BuyerGLN	Numeric (13 digits)	YES, one of both fields needs to be filled; preferably the Buyer GLN. So please do not fill in both the GLN Buyer and AuctionCode Buyer.	When filled in, value larger than 0 The GLN needs to be a GLN on company level with the role = Buyer	Unique identification Buyer
AuctionCode Buyer	BuyerAuctionCode	Numeric (1-6 digits)		When filled in, value larger than 0	
Identification Auction Buyer	BuyerAuction	Text (1 letter)	Mandatory when KoperVeilingCode is filled in	F = FloraHolland P = Plantion	Identification by which auction the auctioncode of the Buyer is issued.
GLN Seller (company code)	SellerGLN	Numeric (13 digits)	YES, one of both fields needs to be filled; preferably the GLN Seller.	When filled in, value equals or larger than 0	Unique identification Seller
AuctionCode Seller	SellerAuctionCode	Numeric (1-6 digits)	So please do not fill in both the GLN Buyer and SellerAuctionCode.	When filled in, value larger than 0	
Identification Auction Seller	SellerAuction	Text (1 letter)	Mandatory when SellerAuctionCode is filled in	F = FloraHolland P = Plantion	Identification by which auction the auctioncode of the Seller is issued.

GPC Brick	ProductGPC	Numeric (8 digits)	YES, one of both fields needs to be filled; preferably the GPC.	When filled in, value larger than or equal to 10000000	Unique identification Productgroup (in GPC terms this is a Brick)
VBN productcode	ProductVBNCode	Numeric (1-6 digits)		When filled in, value between 1 and 999999	
ISO-country code of Country of origin	CountryOfOrigin	Text (2 letters)	YES	Two letter code in capital letters	Unique identification of the country of origin where the product is grown
Year	Year	Numeric (4 digits)	YES	>= 2015	The year in which the products were purchased
Month	Month	Numeric (1/2 digits)	YES	1 - 12	The month in which the products were purchased
Amount	Number	Numeric	YES	> 0	The number of items (quantity) purchased

Please find more information about above mentioned attributes and coding:

Accessible with subscription:

GLN Buyers and Sellers, FloraHolland/Plantion auctioncodes, GPC Bricks and VBN Products, ISO- country codes.

<https://www.floricode.com/en-us/distribution>

Accessible without subscription:

ISO- country codes

<http://www.floricode.com/Portals/0/Downloads/VBN%20codes/N-Landencodes.pdf>

1.4. Example of a correctly completed CSV-file

A	B	C	D	E	F	G	H	I	J	K	L	M
FloridataN	BuyerGLN	BuyerAuct	BuyerAuct	SellerGLN	SellerAuct	SellerAuct	ProductGPC	ProductVBNCode	CountryOf	Year	Month	Number
444	8718288005444			8718288888888				8214	DE	2024	1	179
444	8718288005444				15712	F	1000666		BE	2024	1	6
444	8718288005444			8713782577681				23632	NL	2024	2	108
444	8718288005444			8713782252525				22974	IE	2024	2	84
444	8718288005444			8714222222444			1000444		NL	2024	2	92
444	8718288005444			8714222222444				11867	NL	2024	2	347

Column A	fill in your Floridata participation number
Columns B, C, D	<ul style="list-style-type: none"> fill in your own GLN (column B) <u>OR</u> BuyerAuctionCode (column C) when column C is filled, then fill in a P or F in column D (and leave B empty) when column B is filled, then leave columns C and D empty
Columns E, F, G	<ul style="list-style-type: none"> fill in the GLN of the grower (column E) <u>OR</u> SellerAuctionCode (column F) when column F is filled, then fill in a P or F in column G (and leave E empty) when column E is filled, then leave columns F and G empty when both numbers are unknown, please insert a 0 in column E
Columns H en I	<ul style="list-style-type: none"> 1 of both 2 columns need to be filled in preferably fill in column H: ProductGPC when both product codes are unknown, please delete the row from the file and save these deleted rows in your own administration
Column J	2 capital letters
Column K	4 digits
Column L	1-12 digits
Column M	a digit larger than 0 (do not use thousands separators)

>> Please be aware: for correct results in the SSS it is important to submit the purchase data with GLN/auction code of the source: the grower. And not the intermediary trader.

An exception is the GLOBALG.A.P. group certificates; this administration is currently managed by Floricode. Please contact Floricode to process your group certificates.

Part 2: Illustration SSS dashboards and functionalities in the Floridata Portal

Please be aware: all data illustrated within the frames is **fictional data**.

2.1. User rights and access to Floridata Portal

The End User will receive a user account from Floridata to access the Sustainable Sourcing Scan in the Floridata portal. At the request of the End User, multiple user accounts can be created by Floridata. There are no additional charges. In addition, Floridata can, at the request of the End User, block and/or remove access to a user account.

To gain access to the user account, the (End) User will receive an e-mail from Floridata asking to reset the password. The e-mail looks like this:

Dear user,

Please use the following link to change your password <https://portal.floridata.nl/Account/ChangePassword?token...>

Password requirements:

- minimum of 10 characters
- minimum of 1 digit
- minimum of 1 capital letter

Vervolgens kan de gebruiker inloggen in de Floridata Portal: <https://portal.floridata.nl>

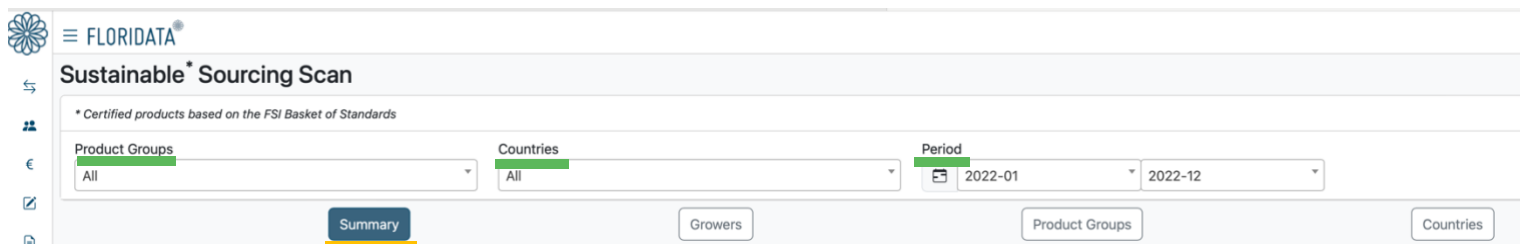
2.2. Four dashboards, three filters

In the SSS you will find four dashboards:

1. Summary **2. Growers** **3. Product Groups** **4. Countries**

Dashboard filters:

1. Product Groups **2. Countries** **3. Period**

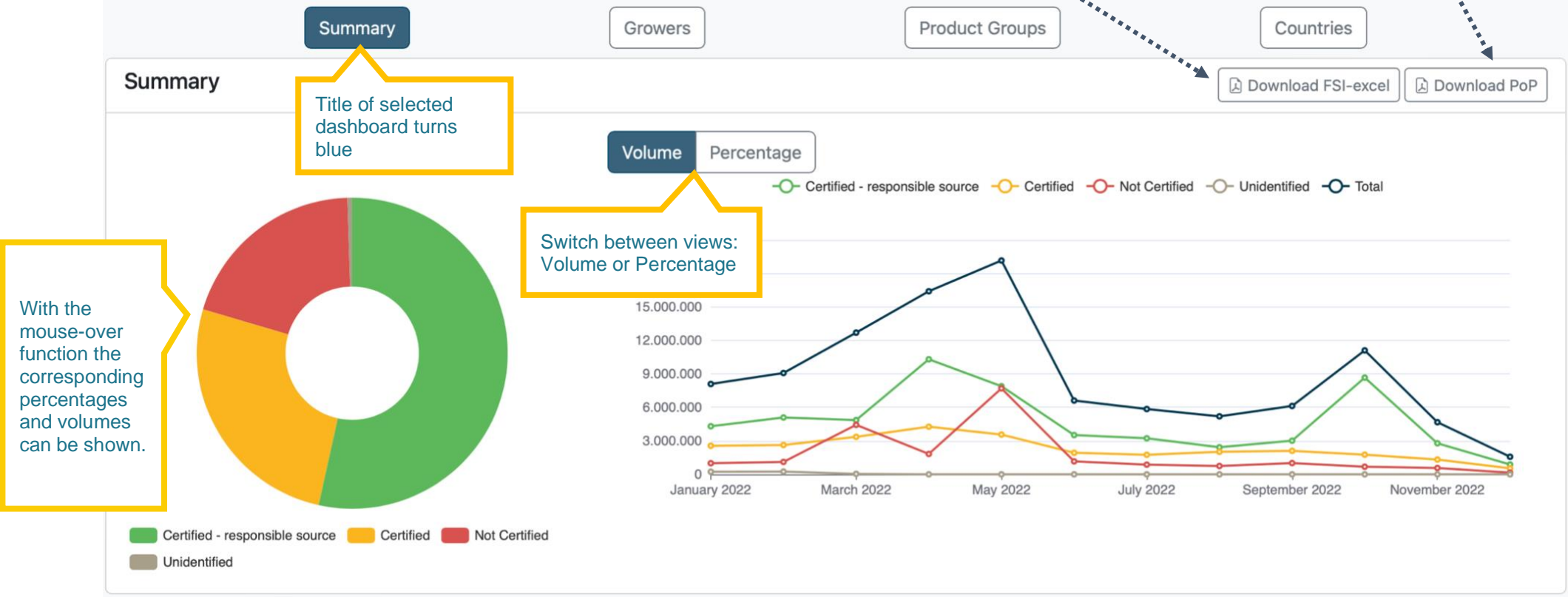


The screenshot shows the top navigation bar with the Floridata logo and the title 'Sustainable Sourcing Scan'. Below the title, there is a note: '* Certified products based on the FSI Basket of Standards'. The main filter area contains three dropdown menus: 'Product Groups' (set to 'All'), 'Countries' (set to 'All'), and 'Period' (set to '2022-01' to '2022-12'). At the bottom, there are four buttons for dashboard selection: 'Summary' (highlighted in blue), 'Growers', 'Product Groups', and 'Countries'.

2.3. Dashboard Summary

The summary gives a complete overview of the extent to which volume over a certain period is certified according to the FSI Basket of Standards. A consortium can show the data of all companies together or of each subsidiary.

Moreover you could download the **FSI-excel with purchase information** and the **pdf file Proof of Purchase (PoP)**.



2.4. Proof of Purchase

The Proof of Purchase (PoP) is a pdf that shows to which extent the purchases are based on the FSI Basket of Standards. The results are shown per productgroup, expressed in volumes and percentages.

The five product groups in the FSI-scope are:

- Cut flowers
- Plants
- Cut greens
- Shrubs/Trees
- Vegetables/Fungi Plants

Proof of Purchase for Floridata

Floriculture Sustainability Initiative Output for 2025
 Period of time: 01-01-2022 - 31-12-2022


Date of issue: 23-02-2024. This document enables [redacted] to show purchase performing to stakeholders.

Productgroup	Classification	Volume	Percentage
Cut flowers	Certified - responsible source:	23,096,555	42.2 %
	Certified:	17,684,905	32.3 %
	Not certified:	13,724,711	25.0 %
	Unidentified:	291,315	0.5 %
	Total	54,797,486	100.0 %
Plants	Certified - responsible source:	31,283,030	70.8 %
	Certified:	7,798,210	17.6 %
	Not certified:	4,893,805	11.1 %
	Unidentified:	216,235	0.5 %
	Total	44,191,280	100.0 %
Cut greens	Certified - responsible source:	0	0.0 %
	Certified:	0	0.0 %
	Not certified:	0	0.0 %
	Unidentified:	0	0.0 %
	Total	0	100.0 %
Shrubs/Trees	Certified - responsible source:	2,336,750	38.0 %
	Certified:	2,277,565	37.0 %
	Not certified:	1,525,870	24.8 %
	Unidentified:	15,660	0.2 %
	Total	6,155,845	100.0 %
Vegetables/Fungi Plants	Certified - responsible source:	248,420	18.0 %
	Certified:	30,660	2.2 %
	Not certified:	1,104,805	79.8 %
	Unidentified:	0	0.0 %
	Total	1,383,885	100.0 %
Total of Cut flowers, Plants, Cut greens, Shrubs/Trees and Vegetables/Fungi Plants	Certified - responsible source:	56,964,755	53.5 %
	Certified:	27,791,340	26.1 %
	Not certified:	21,249,191	19.9 %
	Unidentified:	523,210	0.5 %
	Total	106,528,496	100.0 %
FSI Flowers reporting: <i>(which is the total of Cut flowers and Cut greens)</i>	Certified - responsible source:	23,096,555	42.1 %
	Total	54,797,486	100.0 %
FSI Plants reporting: <i>(which is the total of Plants, Shrubs/Trees and Vegetables/Fungi Plants)</i>	Certified - responsible source:	33,868,200	65.5 %
	Total	51,731,010	100.0 %

PLEASE BE AWARE THAT THESE RESULTS ARE DEPENDENT ON:

- The FSI basket of standards 2025
- The completeness and correctness of the data set by [redacted], handed over to Floridata, in order to let the Sustainable[®] Sourcing Scan obtain the results.
- Floricode's register of certificates, which is dependent on timely updates of the scheme-owners.
- Floricode's product coding and GLN-administration.

VGB owns the Intellectual Property rights of the Sustainable[®] Sourcing Scan.
 Floridata houses the Sustainable Sourcing Scan tool.
 Floricode takes care of the register of certificates and coding.
 * Certified products based on the FSI Basket of Standards.


2.5. Dashboard Growers

The top 10 growers with the largest volume share of (non) FSI Compliancy are shown in this dashboard.

Sustainable* Sourcing Scan

** Certified products based on the FSI Basket of Standards*

Product Groups: All | Countries: All | Period: 2022-01 to 2022-12

Buttons: Summary | **Growers** | Product Groups | Countries

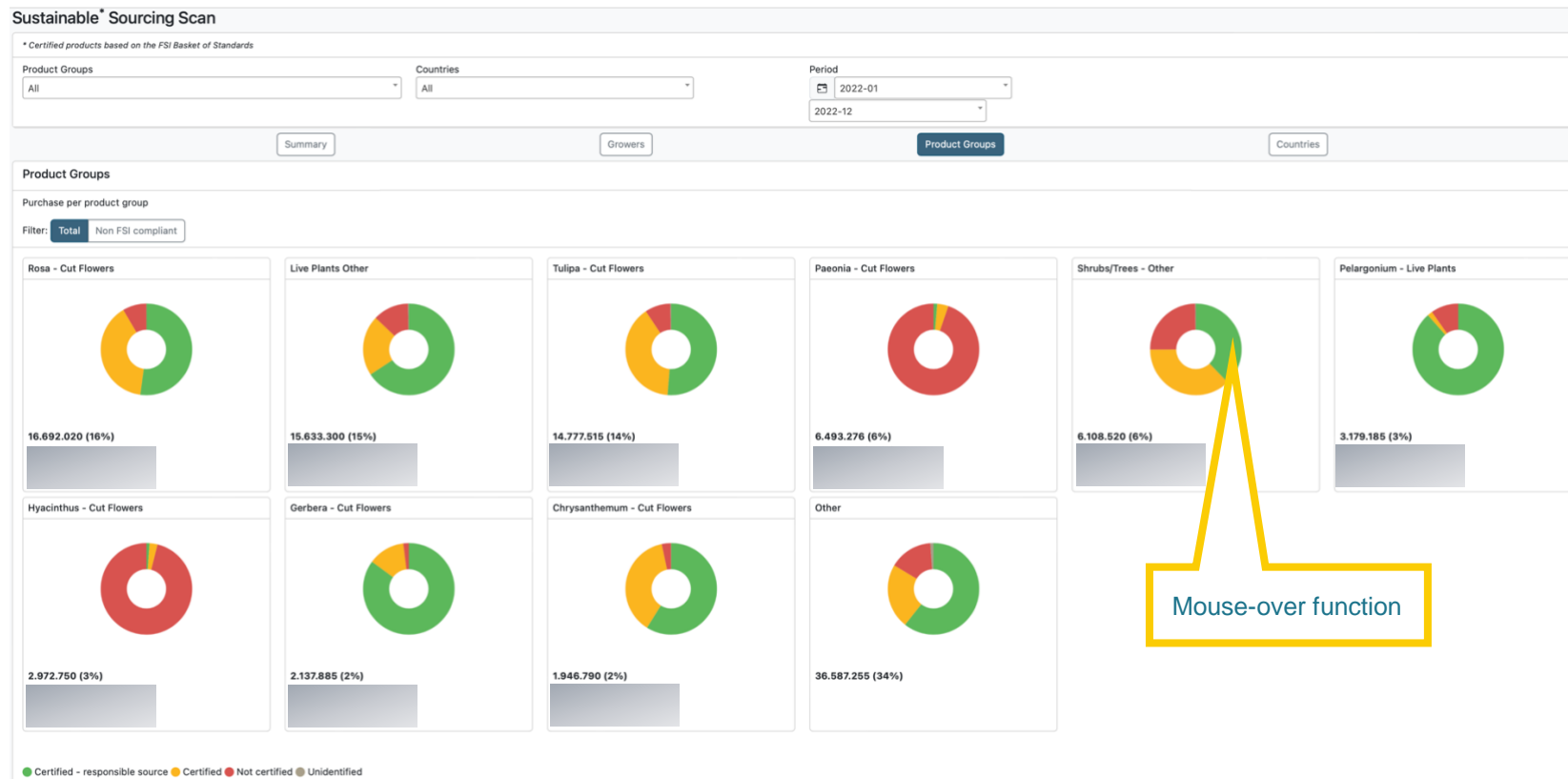
Download excel

Click on 'Download Excel' for a complete overview of all growers with the corresponding results.

FSI Compliant growers (top 10)			Non FSI Compliant growers (top 10)		
Grower	FSI Compliant volume	Share	Grower	Non FSI Compliant volume	Share
█	6.087.850	10,69%	█	6.009.976	12,13%
█	4.223.250	7,41%	█	3.595.650	7,25%
█	4.212.695	7,40%	█	2.760.750	5,57%
█	3.932.150	6,90%	█	1.896.795	3,83%
█	2.224.180	3,90%	█	834.750	1,68%
█	1.336.840	2,35%	█	789.755	1,59%
█	1.203.000	2,11%	█	719.300	1,45%
█	1.200.410	2,11%	█	693.010	1,40%
█	1.152.725	2,02%	█	613.935	1,24%
█	748.950	1,31%	█	586.350	1,18%

2.6. Dashboard Product Groups

Per product group the top 3 non FSI compliant growers are shown, including the corresponding volume and it's share on the total volume.



2.7. Dashboard Countries

Per country the top 3 productgroups that are contributing to non FSI compliant volume are shown, including the corresponding volume and it's share on the total volume.

